

Board Meeting Minutes for February 21, 2017

Unitarian Universalist Church of Chattanooga

Present: Bart Solomon, President-Elect; Linda Park, VP Outreach Ministry; Greg Cruz, VP Congregational Life Ministry; Pam Johnson, Secretary; Rev. Cathy Harrington, Developmental Minister.

Absent: Monique Lewis, President; Cecile de Rocher, VP Religious Growth Ministry; Bill Derrickson, Treasurer.

Bart called the meeting to order at 6:30 pm. Cathy lit the chalice and shared opening words. Everyone checked in.

January Minutes: Linda made a motion to accept the minutes. Greg seconded and the minutes were approved.

Treasurer's Report: The treasurer's report is attached to the end of the minutes.

Minister's Report: Minister's report is attached at the end of the minutes. Cathy elaborated on the "anonymous" complaint made against her. She also discussed the need to reevaluate and simplify the administration of the minister's benevolence fund. Suggested that term for board president be two years.

Congregational Life Report: Greg reminded the board that we need a larger refrigerator and that the coffee budget needs to be increased because of larger attendance on Sundays. Bart moved that the board give Greg permission to raise funds for a new refrigerator. Linda seconded the motion and it was approved unanimously. When the refrigerator is replaced, Greg proposes placing the old refrigerator in the nursery to be used for storing baby's bottles, breast milk, snacks, etc.

Outreach Report: Linda summarized her report which is attached to the end of the minutes.

Religious Growth Report: Kay's report is attached to the end of the minutes.

Old Business:

- a. Committee Spending/Policy Manual-Quarterly Council Meeting – tabled until March
- b. Event Coordinator - Making a Plan – Linda presented the draft of the Event Coordinator position which we discussed.

New Business:

March Board meeting - go over goals set at Board Retreat – tabled until March meeting

Quick Report Items:

Next meetings—March 21, April 18, May 16

March Board Reps - 5th/Bill & Bart; 12th/Linda & Pam; 19th/Monique & Bart; 26th/Cecile & Greg

Quarterly Council Meeting – Saturday, February 25

Opening/Closing readings for March - Greg

Closing Words: Cathy read our closing words. The meeting was adjourned at 8:15 pm.

Respectfully submitted,

Pam Johnson

Minister's Notes

February 2017

We are in our eighth month of the third year of Developmental Ministry and while we have accomplished many things towards the five goals, there is still much to do. As I have suggested previously the third year will likely expose a resistance to change and there are clearly some areas that are being uncovered. This is also common in a settled ministry; the third year marks the “end of the honeymoon.” It is time to evaluate our work together and to decide if we want to continue together. Interim positions will be opening up at the end of April.

Last month there was an “anonymous” complaint made to SEUUA using the name “Mary Stewart” via email regarding my suggestion on the Big Group that the folks who don’t like the word “worship” or “church” etc., and who would like the church to be more humanist so much that they boycott Sunday morning service, start a fellowship of their own in Chattanooga. I spoke to our congregational rep, Dawn Cooley on Jan 31st to discuss the problem when “Mary Stewart” refused her suggestion to speak to me in person about the problem. Triangulation is unhealthy and is not how these matters are handled by the UUA nor should this be how the leadership of our UU congregations respond to conflict or disagreement. I don’t know who complained but I have a good idea and my response has been to use the newsletter and the pulpit to educate about the inclusivity, love, and tolerance that is the essence of our UU tradition. I implore the board to refuse to engage in triangulations and to practice right relations when faced with challenges.

Chris and I met with Pastor J.W. Cole to show him the church and fill out paperwork. Sunday Feb 12 I stayed after service to welcome the new tenants with cake and coffee and to lock up the church. J.W. got a key that Sunday and I showed him how to set alarm and close church properly.

Stewardship 1/22 & 1/24 meetings; next meeting moved to March 7.

Grant proposal for Father Lapsley workshops hand delivered to the Community Foundation and a site visit is scheduled for 2/22 at 10 am. The Institute for Healing of Memories North America has hired a full-time Executive Director, Gloria Hage and she is committed to establishing Tennessee as a region along with the present regions: NY, MN, TX, CA, HI. She has said she will work to raise money to assist us for this purpose.

I am participating in a class with Dr. Sharon Welch, Provost Professor of Religion and Society at Meadville Lombard Theological School. The course is for clergy only and is in direct response to the threat to democracy present in our society. The course is called Strategic Nonviolent Resistance and its purpose is to draw from history, neuroscience, sociology in preparation to resist authoritarianism and to work together to keep alive the promise of freedom, the joy of compassion and cooperation, and the very soul of democracy. Dr. Welch emphasizes the need for healing in our nation and I have introduced the work of Father Lapsley and the Institute for the Healing of Memories North America. What if we begin in Chattanooga to train UU ministers to do this work in their communities? Does UUCA want to be the heart of this work?

Benevolence Fund proposed policy changes in the works and I have been advised to bring examples from other UU Churches to the Finance Committee.

Mission team meeting planned for 2/28 1 pm

Feb 2 Groundhog Day Senior Luncheon presented by Lay Pastoral Care

Stewardship 1/22 & 1/24 meetings

Finance Committee Meeting

Transition Team Meeting

Cathy's schedule for upcoming travel:

March 12-16 Boston

May 18-21 Healing of Memories Lead Facilitator Training Phoenix AZ

June 19-25 General Assembly (hope to go a few days early to visit best friend who retired in New Orleans this year) I will be saving on hotel this year!!

Board Report – VP Outreach Ministry – February 21, 2017

Social Justice

The Social Justice team continues to host movies on the 4th Fridays of every month. The next movie, “To Kill a Mockingbird” is February 24. The doors open at 6:30 and the movie starts at 7, with free popcorn and discussion following the movie.

The UUCC Social Justice Committee and members of the East Third Street Church of Christ met for an evening of food and purposeful conversation on race and racism. There was a large, diverse group that met to listen and tell our stories and personal experiences. We hope to have this group meet again in March and each month thereafter.

There are members of our committee/church who are leading and/or volunteering for many organizations; such as, Fathers of the Fatherless, Welcome Home, CALEB, Women’s March - 10 Actions in 100 Days, and many other events/organizations.

Social Justice continues to set up a SJ table periodically after Sunday service to enable church members to sign-up for activities and learn more about community and Social Justice activities.

Membership

Members of the Membership Team are:

1. Susan Kennedy – coordinator of New Member Sunday; and coordinator of Greeters.
2. Bart Solomon, Cathy Harrington and Connie Cowherd - coordinator(s) of the Beginning Points Class (What is Unitarian Universalism)
3. Jim and Sue Welborn – coordinators of the Connecting Points Class (All about UUCC).
4. Kristie McKinley – will follow-up with new members to see if they have any concerns or questions.
5. Carol Hobbs – will be photographing new members and creating a display for those pictures
6. Miranda Hofelt/Marge Pasch – makes sure we have enough brochures, name tags, etc.

Open Positions

1. Chairperson(s) – Linda Park continues to serve as chairperson.

The next classes and New Members Sunday are being planned for March, 2017. They will be publicized in the Newsletter, on the Website, on Facebook, and there will be a place to sign-up for the classes after church on Sundays.

Communications

The Communication team continues to communicate effectively to our members, friends, visitors and the greater community via the website, Facebook, tweets, and WUTC.

A Conversation with the Board

The plan was: the first Sunday after every board meeting, two members of the board would stay after church for the purpose of talking with members/friends who have questions and/or comments for the board. So far we have done this twice, I think, in 2016. Often there is a conflict with another event, and we have not been able to follow through with the plan. So, the question is: Do we want to do this or not. Please be prepared to give your opinion at the board meeting.

Submitted by Linda Park, February 21, 2017

DRAFT: Event Coordinator Position

Purpose: to have a person who is a) responsible for working with the sponsor of an event to make sure all of the details are handled and handled in a timely manner and b) has the authority to “say no” to an event that has no sponsor.

Responsibilities:

1. Do not accept an event with less than 6 weeks’ notice, if event is an outside group or person.
2. Do not accept an event with less than 4 weeks’ notice, if it is a church event.*
3. Assuming the above requirements are met, check the calendar to make sure there is no conflict.
 - If there is no conflict, then put the event tentatively on the calendar until a PIC form is completed.
 - If there is a conflict, see if other arrangements can be made (example: if SGM is meeting, make sure the SGM group is OK with the event – perhaps moving to a different room, etc.)
4. Identify a sponsor for the event.
 - If there is already a sponsor, have them confirm with the guest the date and time of event, complete the PIC form and return within 4 days, and give them a checklist to follow.
 - If there is not a sponsor, send an email (Subject: Event needs sponsor) to BOT, including minister and Committee Chairs (as appropriate) to solicit a sponsor. Give a maximum of 4 days for a sponsor to respond.
 - If no one steps up to sponsor the event after 4 days, send another email (Subject: Event terminated due to lack of sponsorship) to whomever got the original email asking for a sponsor and let them know that there is no sponsor for the event, thus the event will not happen.
5. “Assist” the sponsor with additional needs for the event; such as follow-up emails, making sure appropriate people are contacted as shown on PIC form; Treasurer, Sound Tech, etc. and any other details needed.
6. A week prior to the event, have the sponsor sign off on checklist to make sure is in place for the event.

* This does not apply to meetings that are set up at UUC – as long as there is no conflict on the calendar, these can be set up with no time limit for notice.

Checklist for Event

1. Name of Event
2. Date of Event
3. Sponsor
4. Financial consultant
5. Sound Tech
- 6.

DRE report for Board of Trustees

February, 2017

- Weekly attendance

January 08: 15

January 15: 33

January 22: 25

January 29: 31

- Medievals kicked off a successful "Kitchen Sink" drive to benefit Bridge Refugee Services of Chattanooga. Our generous congregation donated several kitchen's worth of pots, pans, utensils and small appliances.
- At the request of Bill Derrickson (BOT Treasurer), DRE submitted proposal to refurbish furniture in Medievals classroom. In addition to tables and chairs, DRE would (eventually) like to purchase a sectional sofa (or two) for the Medievals (same model as is in Teen room).
- Elementary Youth Con at The Mountain is a go, with 4 elementary attendees, and a confirmed Youth Advisor (chaperone). We also have a group of 5 Medievals (middle school class) interested in attending the Intermediate Con, and a group of 6 Teens interested in attending the Senior High Con.
- Struggling to find Youth Advisors (chaperones) for both the Intermediate and Senior High Cons. Without Youth Advisors, trip is not possible. If it happens that we cannot secure adequate YA's for the Intermediate & Senior High Cons, we are considering an alternate activity/overnight for Intermediate and Senior High youth.
- Teens involved in planning their annual service, to be held on February 12. We had a wonderful teen rehearsal and dinner on February 10.
- Fair Trade Chocolate sale (to benefit Bridge Refugee services) hosted by the Medievals, will begin on February 12 in the fellowship area, before and after service.

Unitarian Universalist Church of Chattanooga

Balance Sheet

02/09/2017 04:09 PM

Consolidated - January 2017

Page: 1

		Current Year	Previous Year
ASSETS	1000		
BANK ACCOUNTS AND CASH	1050		
First Volunteer Checking	1110	\$26,816.41	\$22,211.08
First Volunteer Money Mkt	1210	41,803.59	41,567.33
Subtotal Bank Accounts And Cash	1050	68,620.00	63,778.41
INVESTMENTS	1300		
CD 55291 md 03/28/16	1310	5,796.17	5,796.17
CD 55292 md 03/28/16	1320	5,831.25	5,831.25
CD 56157 md 12/29/15	1330	5,772.56	5,772.56
CD 56159 md 12/29/15	1340	5,772.56	5,772.56
CD 53276 md 03/4/16	1350	20,361.27	20,361.27
Subtotal Investments	1300	43,533.81	43,533.81
TOTAL ASSETS		\$112,153.81	\$107,312.22
LIABILITIES	2000		
CURRENT LIABILITIES	2010		
TAXES PAYABLE	2205		
Federal Withholding	2215	\$56.00	\$149.00
Social Security	2217	340.54	345.28
Medicare	2219	79.64	80.74
OTHER DEDUCTIONS	2250		
Health Insurance Withheld	2270	270.69	0.00
Subtotal Taxes Payable	2205	746.87	575.02
PASS THRU CONTRIBUTIONS	2300		
GA Expense Acct	2306		
Poinsettias	2308	47.00	347.00
RE-OWL	2309-002	24.45	0.00
Share the Plate	2320	0.00	340.87
Very Temporary	2350	0.00	10.00
Subtotal Pass Thru Contributions	2300	71.45	697.87
OTHER CURRENT LIABILITIES	2400		
Building Use Deposits	2410	50.00	50.00
Prepaid Pledges Next FY	2415	0.00	3,000.00
WUTC	2520-001	1,889.80	2,032.80
Subtotal Other Current Liabilities	2400	1,939.80	5,082.80
Subtotal Current Liabilities	2010	2,758.12	6,355.69

Balance Sheet

02/09/2017 04:09 PM

Consolidated - January 2017

Page: 2

		Current Year	Previous Year
TOTAL LIABILITIES		2,758.12	6,355.69
NET ASSETS	3000		
UNRESTRICTED	3100		
Unrestricted Net Assets	3110	\$43,726.23	\$36,866.63
TEMPORARILY RESTRICTED	3201		
Building Reserve Fund	3210-102	16,913.78	19,158.78
Church of God Rent	3218-001	31,000.00	28,000.00
Endowment Holding	3220-104	130.13	130.13
Energy Efficiency	3221-103	1,804.67	1,804.67
Equipment Reserve Fund	3222-102	2,937.95	3,329.27
Father Lapsley Fund	3225-105	4,000.00	0.00
Flower Fund	3230-106	8.00	8.00
Landscaping Reserve	3236-002	260.07	260.07
Growth Initiatives	3238-009	3,310.04	6,515.26
Min. Search/Sabbatical	3245-109	1,544.55	1,544.55
Music Enhancement Fund	3250-110	1,374.54	1,374.54
Passover Seder	3255-111	326.71	265.08
REfurbish	3268	312.81	312.81
Restricted Lewis Prop Tax	3271-120	-185.92	6.72
Social Justice	3279-003	220.76	351.20
YRE Fundraisers	3290-118	668.32	668.32
Teen Fundraising	3293-119	360.50	360.50
ALL FUNDRAISING	3631-399		
Fundraiser Auction	3631-413	653.55	0.00
Fundraiser Art Sales	3631-435	29.00	0.00
Subtotal All Fundraising	3631-399	682.55	0.00
Subtotal Temporarily Restricted	3201	65,669.46	64,089.90
TOTAL FUND BALANCE		109,395.69	100,956.53
TOTAL LIABILITIES AND FUND BALANCE		\$112,153.81	\$107,312.22

Unitarian Universalist Church of Chattanooga

Income and Expense Statement

Consolidated - January 2017

02/09/2017 04:12 PM

Page: 1

		Current Period	Year to Date	YTD Prior Year	Year to Date Budget	YTD Budget Percentage	Annual Budget	Annual Budget Percentage
INCOME	4000							
UNRESTRICTED	4020							
Net Pledges - Current FY	4030	\$13,762.26	\$124,922.94	\$116,800.62	\$104,967.31	119.01%	\$179,944.00	69.42%
Pledges - Prior FY	4040	0.00	2,315.00	1,352.00	875.00	264.57%	1,500.00	154.33%
Sunday Offertory	4050	432.55	3,001.03	3,349.33	3,500.00	85.74%	6,000.00	50.02%
Subtotal Unrestricted	4020	14,194.81	130,238.97	121,501.95	109,342.31	119.11%	187,444.00	69.48%
Budgeted		14,194.81	130,238.97	0.00	109,342.31	119.11%	187,444.00	69.48%
Non-Budgeted		0.00						
GIFT INCOME	4051							
Gifts	4051-400	0.01	1,552.54	125.00	612.50	253.48%	1,050.00	147.86%
Gifts In Memoriam	4051-410	0.00	0.00	0.00	291.69	0.00%	500.00	0.00%
Subtotal Gift Income	4051	0.01	1,552.54	125.00	904.19	171.71%	1,550.00	100.16%
Budgeted		0.01	1,552.54	0.00	904.19	171.71%	1,550.00	100.16%
Non-Budgeted		0.00						
INCOME ALL FUNDRAISERS	4100							
Fundraiser Income	4100-400	0.00	0.00	237.50	583.31	0.00%	1,000.00	0.00%
Income-Sage-ing Wkshp	4100-440	0.00	0.00	10.00	0.00	0.00%	0.00	0.00%
Subtotal Income All Fundraisers	4100	0.00	0.00	247.50	583.31	0.00%	1,000.00	0.00%
Budgeted		0.00	0.00	0.00	583.31	0.00%	1,000.00	0.00%
Non-Budgeted		0.00						
INTEREST INCOME	4500							
Banking Interest	4510	0.70	4.18	3.04	4.06	102.96%	7.00	59.71%
Savings Acct Interest	4512	5.33	36.89	40.02	43.75	84.32%	75.00	49.19%
Endowment CD Interest	4515	10.02	69.18	89.39	87.50	79.06%	150.00	46.12%
Regular CD Interest	4520	0.00	0.00	32.18	37.31	0.00%	64.00	0.00%
Subtotal Interest Income	4500	16.05	110.25	164.63	172.62	63.87%	296.00	37.25%
Budgeted		16.05	110.25	0.00	172.62	63.87%	296.00	37.25%
Non-Budgeted		0.00						
MISCELLANEOUS INCOME	4600							
Miscellaneous Income	4620	0.00	0.00	3.06	0.00	0.00%	0.00	0.00%
Photocopy Income	4621	7.00	10.25	13.00	7.00	146.43%	12.00	85.42%
Subtotal Miscellaneous Income	4600	7.00	10.25	16.06	7.00	146.43%	12.00	85.42%
Budgeted		7.00	10.25	0.00	7.00	146.43%	12.00	85.42%
Non-Budgeted		0.00						

Unitarian Universalist Church of Chattanooga

Income and Expense Statement

Consolidated - January 2017

02/09/2017 04:12 PM

Page: 2

		Current Period	Year to Date	YTD Prior Year	Year to Date Budget	YTD Budget Percentage	Annual Budget	Annual Budget Percentage
<i>Non-Budgeted</i>		0.00						
RENTS AND LEASES	4700							
Cell Tower Income	4703-005	1,361.60	9,199.84	10,621.90	8,797.25	104.58%	15,081.00	61.00%
Bridge Club	4704	28.00	147.00	122.00	116.69	125.97%	200.00	73.50%
Chions	4707	14.00	93.00	68.00	58.31	159.49%	100.00	93.00%
Church of God	4708	0.00	0.00	0.00	14,583.31	0.00%	25,000.00	0.00%
12-Step Group	4709	25.00	75.00	0.00	0.00	0.00%	0.00	0.00%
Special Rentals	4711	0.00	412.50	287.50	291.69	141.42%	500.00	82.50%
Subtotal Rents And Leases	4700	1,428.60	9,927.34	11,099.40	23,847.25	41.63%	40,881.00	24.28%
<i>Budgeted</i>		1,428.60	9,927.34	0.00	23,847.25	41.63%	40,881.00	24.28%
<i>Non-Budgeted</i>		0.00						
TOTAL INCOME		15,646.47	141,839.35	133,154.54	134,856.68	105.18%	231,183.00	61.35%
<i>Budgeted</i>		15,646.47	141,839.35	0.00	134,856.68	105.18%	231,183.00	61.35%
<i>Non-Budgeted</i>		0.00						
EXPENSES	5000							
PERSONNEL EXPENSES	5010							
DIRECTOR OF MUSIC	5080							
Salary/Wages-DirMusic	5081-001	\$835.92	\$5,851.44	\$5,793.62	\$5,851.44	100.00%	\$10,031.00	58.33%
Employer Taxes-DirMus	5082-002							
FICA-DirMus	5083-002	51.82	378.13	359.24	362.81	104.22%	622.00	60.79%
Medicare-DirMus	5084-002	12.12	88.44	84.00	85.75	103.14%	147.00	60.16%
Subtotal Employer Taxes-dirmus	5082-002	63.94	466.57	443.24	448.56	104.02%	769.00	60.67%
<i>Budgeted</i>		63.94	466.57	0.00	448.56	104.02%	769.00	60.67%
<i>Non-Budgeted</i>		0.00						
Prof Expenses-DirMus	5088-008	0.00	0.00	0.00	291.69	0.00%	500.00	0.00%
Subtotal Director Of Music	5080	899.86	6,318.01	6,236.86	6,591.69	95.85%	11,300.00	55.91%
<i>Budgeted</i>		899.86	6,318.01	0.00	6,591.69	95.85%	11,300.00	55.91%
<i>Non-Budgeted</i>		0.00						
DIR RELIGIOUS EDUCATION	5090							
Salary/Wages-DRE	5091-001	2,025.84	14,180.88	14,040.32	14,180.81	100.00%	24,310.00	58.33%
Employer Taxes-DRE	5092-002							
FICA-DRE	5093-002	146.26	1,034.08	900.61	879.06	117.63%	1,507.00	68.62%
Medicare-DRE	5094-002	34.20	241.84	210.59	205.94	117.43%	353.00	68.51%

Unitarian Universalist Church of Chattanooga

Income and Expense Statement

Consolidated - January 2017

02/09/2017 04:12 PM

Page: 3

		Current Period	Year to Date	YTD Prior Year	Year to Date Budget	YTD Budget Percentage	Annual Budget	Annual Budget Percentage
Subtotal Employer Taxes-dre	5092-002	180.46	1,275.92	1,111.20	1,085.00	117.60%	1,860.00	68.60%
<i>Budgeted</i>		180.46	1,275.92	0.00	1,085.00	117.60%	1,860.00	68.60%
<i>Non-Budgeted</i>		0.00						
Supplemental wages-DRE	5095-005	333.34	2,249.99	1,750.00	2,333.31	96.43%	4,000.00	56.25%
PROF. EXPENSES--DRE	5098-008	0.00	179.00	179.00	1,418.06	12.62%	2,431.00	7.36%
Retirement DRE	5099	202.58	1,418.06	1,404.06	1,418.06	100.00%	2,431.00	58.33%
Subtotal Dir Religious Education	5090	2,742.22	19,303.85	18,484.58	20,435.24	94.46%	35,032.00	55.10%
<i>Budgeted</i>		2,742.22	19,303.85	0.00	20,435.24	94.46%	35,032.00	55.10%
<i>Non-Budgeted</i>		0.00						
ADMINISTRATOR	5150							
Salary/Wages-Admin	5151-001	1,769.68	12,387.76	12,265.12	12,387.69	100.00%	21,236.00	58.33%
Employer Taxes-Admin	5152-002							
FICA-Admin	5153-002	130.38	926.66	794.27	768.25	120.62%	1,317.00	70.36%
Medicare-Admin	5154-002	30.50	216.67	185.71	179.69	120.58%	308.00	70.35%
Subtotal Employer Taxes-admin	5152-002	160.88	1,143.33	979.98	947.94	120.61%	1,625.00	70.36%
<i>Budgeted</i>		160.88	1,143.33	0.00	947.94	120.61%	1,625.00	70.36%
<i>Non-Budgeted</i>		0.00						
Supplemental wages-Admin	5155-005	333.34	2,310.01	2,167.34	2,333.31	99.00%	4,000.00	57.75%
PROF EXPENSES--ADM	5159-009	25.54	190.13	227.66	291.69	65.18%	500.00	38.03%
Retirement -Admin	5170-001	177.00	1,239.00	1,226.19	1,239.00	100.00%	2,124.00	58.33%
Subtotal Administrator	5150	2,466.44	17,270.23	16,866.29	17,199.63	100.41%	29,485.00	58.57%
<i>Budgeted</i>		2,466.44	17,270.23	0.00	17,199.63	100.41%	29,485.00	58.57%
<i>Non-Budgeted</i>		0.00						
NURSERY	5200							
Salary/Wages-Nursery	5201-001	236.25	1,576.11	1,849.38	3,733.31	42.22%	6,400.00	24.63%
Employer Taxes-Nursery	5202-002							
FICA-Nursery	5203-002	14.65	128.49	143.84	231.56	55.49%	397.00	32.37%
Medicare-Nursery	5204-002	3.43	30.05	33.67	54.25	55.39%	93.00	32.31%
Subtotal Employer Taxes-nursery	5202-002	18.08	158.54	177.51	285.81	55.47%	490.00	32.36%
<i>Budgeted</i>		18.08	158.54	0.00	285.81	55.47%	490.00	32.36%
<i>Non-Budgeted</i>		0.00						
Nursery Contract Labor	5299-001	50.00	314.00	310.00	0.00	0.00%	0.00	0.00%

Unitarian Universalist Church of Chattanooga

Income and Expense Statement

Consolidated - January 2017

02/09/2017 04:12 PM

Page: 4

		Current Period	Year to Date	YTD Prior Year	Year to Date Budget	YTD Budget Percentage	Annual Budget	Annual Budget Percentage
Subtotal Nursery	5200	304.33	2,048.65	2,336.89	4,019.12	50.97%	6,890.00	29.73%
<i>Budgeted</i>		304.33	2,048.65	0.00	4,019.12	50.97%	6,890.00	29.73%
<i>Non-Budgeted</i>		0.00						
DEVELOPMENTAL MINISTER	5400							
Salary/Wages DevMin	5401	2,802.14	19,448.41	16,793.00	19,742.31	98.51%	33,844.00	57.46%
FICA-DevMin	5403	346.34	2,424.38	2,309.44	2,402.75	100.90%	4,119.00	58.86%
Life Ins-DevMin	5404	74.26	471.84	455.28	531.44	88.79%	911.00	51.79%
SUPPLEMENT WAGES-DevMin	5405	192.00	1,657.71	2,797.06	1,344.00	123.34%	2,304.00	71.95%
Supple Wages-DevMinRetir	5405-001	382.76	382.76	0.00	0.00	0.00%	0.00	0.00%
SUPPLEMENT RET-Dev.Mi	5405-003	-0.01	1,913.74	0.00	2,679.25	71.43%	4,593.00	41.67%
Housing DevMin	5407	1,666.66	11,833.29	14,000.00	11,666.69	101.43%	20,000.00	59.17%
Professional Exp-DevMin	5408	446.19	2,862.63	2,003.14	4,083.31	70.11%	7,000.00	40.89%
Retirement DevMin	5409	448.67	3,140.69	3,079.44	3,140.69	100.00%	5,384.00	58.33%
Subtotal Developmental Minister	5400	6,359.01	44,135.45	41,437.36	45,590.44	96.81%	78,155.00	56.47%
<i>Budgeted</i>		5,976.25	43,752.69	0.00	45,590.44	95.97%	78,155.00	55.98%
<i>Non-Budgeted</i>		382.76	382.76					
Subtotal Personnel Expenses	5010	12,771.86	89,076.19	85,361.98	93,836.12	94.93%	160,862.00	55.37%
<i>Budgeted</i>		12,389.10	88,693.43	0.00	93,836.12	94.52%	160,862.00	55.14%
<i>Non-Budgeted</i>		382.76	382.76					
BOARD/PROGRAM EXPENSES	6000							
BOARD EXPENSES	6001							
BOT Retreat & Quart.	6002	0.00	383.04	535.04	583.31	65.67%	1,000.00	38.30%
Leadership Development	6010	0.00	700.00	97.64	437.50	160.00%	750.00	93.33%
Minister Search/Sabbatic	6050	0.00	0.00	0.00	487.06	0.00%	835.00	0.00%
Subtotal Board Expenses	6001	0.00	1,083.04	632.68	1,507.87	71.83%	2,585.00	41.90%
<i>Budgeted</i>		0.00	1,083.04	0.00	1,507.87	71.83%	2,585.00	41.90%
<i>Non-Budgeted</i>		0.00						
PROGRAMS	6100							
Art on the Walls	6105	0.00	0.00	95.19	134.19	0.00%	230.00	0.00%
Caring Committee	6110	0.00	22.31	49.99	145.81	15.30%	250.00	8.92%
Coffee Hour Expense	6120	19.38	243.50	521.27	408.31	59.64%	700.00	34.79%
Fellowship-General	6130	0.00	27.46	0.00	145.81	18.83%	250.00	10.98%
Lay Pastoral Care	6145	18.25	326.56	17.00	816.69	39.99%	1,400.00	23.33%
Membership Expense	6150	5.04	246.06	377.58	495.81	49.63%	850.00	28.95%

Unitarian Universalist Church of Chattanooga

Income and Expense Statement

Consolidated - January 2017

02/09/2017 04:12 PM

Page: 5

		Current Period	Year to Date	YTD Prior Year	Year to Date Budget	YTD Budget Percentage	Annual Budget	Annual Budget Percentage
Music Program	6155	0.00	280.54	546.37	583.31	48.09%	1,000.00	28.05%
Small Group Ministry	6165	0.00	0.00	423.67	612.50	0.00%	1,050.00	0.00%
Social Justice	6167	406.50	758.03	619.61	583.31	129.95%	1,000.00	75.80%
Worship Programs Exp	6170	300.00	940.84	855.29	1,516.69	62.03%	2,600.00	36.19%
Subtotal Programs	6100	749.17	2,845.30	3,505.97	5,442.43	52.28%	9,330.00	30.50%
Budgeted		749.17	2,845.30	0.00	5,442.43	52.28%	9,330.00	30.50%
Non-Budgeted		0.00						
RELIGIOUS EDUCATION	6200							
Adult RE	6210	0.00	607.07	59.94	466.69	130.08%	800.00	75.88%
RE Youth	6220	293.26	1,724.16	2,735.62	3,477.81	49.58%	5,962.00	28.92%
Subtotal Religious Education	6200	293.26	2,331.23	2,795.56	3,944.50	59.10%	6,762.00	34.48%
Budgeted		293.26	2,331.23	0.00	3,944.50	59.10%	6,762.00	34.48%
Non-Budgeted		0.00						
Subtotal Board/program Expenses	6000	1,042.43	6,259.57	6,934.21	10,894.80	57.45%	18,677.00	33.51%
Budgeted		1,042.43	6,259.57	0.00	10,894.80	57.45%	18,677.00	33.51%
Non-Budgeted		0.00						
OPERATIONS	6300							
FACILITIES	6301							
Exterminating	6315	70.00	280.00	280.00	262.50	106.67%	450.00	62.22%
Repairs/Maint-Facilities	6325	101.03	234.76	619.15	933.31	25.15%	1,600.00	14.67%
Safety & Enhancement	6330	662.94	1,047.34	619.97	2,916.69	35.91%	5,000.00	20.95%
Security Management	6335	0.00	344.40	300.00	525.00	65.60%	900.00	38.27%
Supplies-Building	6340	0.00	249.39	272.49	291.69	85.50%	500.00	49.88%
Trash Services	6350	97.49	682.43	682.43	796.25	85.71%	1,365.00	49.99%
Subtotal Facilities	6301	931.46	2,838.32	2,774.04	5,725.44	49.57%	9,815.00	28.92%
Budgeted		931.46	2,838.32	0.00	5,725.44	49.57%	9,815.00	28.92%
Non-Budgeted		0.00						
GROUNDS	6370							
Landscaping	6371	0.00	20.98	46.31	583.31	3.60%	1,000.00	2.10%
Lawn Care	6372	0.00	0.00	0.00	875.00	0.00%	1,500.00	0.00%
Subtotal Grounds	6370	0.00	20.98	46.31	1,458.31	1.44%	2,500.00	0.84%
Budgeted		0.00	20.98	0.00	1,458.31	1.44%	2,500.00	0.84%
Non-Budgeted		0.00						

Unitarian Universalist Church of Chattanooga

Income and Expense Statement

Consolidated - January 2017

02/09/2017 04:12 PM

Page: 6

		Current Period	Year to Date	YTD Prior Year	Year to Date Budget	YTD Budget Percentage	Annual Budget	Annual Budget Percentage
OFFICE EXPENSES	6400							
Copier Maintenance	6410	0.00	795.00	795.00	495.81	160.34%	850.00	93.53%
Office Equipment	6420	0.00	0.00	0.00	148.75	0.00%	255.00	0.00%
Postage	6440	0.00	147.45	147.00	192.50	76.60%	330.00	44.68%
Supplies-Office	6460	0.00	261.37	270.61	466.69	56.01%	800.00	32.67%
Subtotal Office Expenses	6400	0.00	1,203.82	1,212.61	1,303.75	92.34%	2,235.00	53.86%
<i>Budgeted</i>		0.00	1,203.82	0.00	1,303.75	92.34%	2,235.00	53.86%
<i>Non-Budgeted</i>		0.00						
OPERATIONS - GENERAL	6500							
Credit Card /PayPal Chrg	6506	8.14	27.09	0.00	0.00	0.00%	0.00	0.00%
Communications/Advertis	6507	19.87	194.87	656.90	583.31	33.41%	1,000.00	19.49%
Computer Services/Website	6509	0.00	143.64	137.35	408.31	35.18%	700.00	20.52%
Contingency Expense	6510	0.00	0.00	37.98	145.81	0.00%	250.00	0.00%
Domain Names	6512	0.00	76.55	0.00	0.00	0.00%	0.00	0.00%
Newsletter	6512-001	0.00	704.95	0.00	1,050.00	67.14%	1,800.00	39.16%
Insurance-Bldg/Liability	6525	0.00	4,166.00	4,075.00	4,500.00	92.58%	4,500.00	92.58%
Janitorial Service	6530	375.00	2,250.00	2,025.00	2,333.31	96.43%	4,000.00	56.25%
Classroom Equip&Maintain	6533	0.00	0.00	0.00	122.50	0.00%	210.00	0.00%
Supplies/Altar-Decoration	6541	0.00	0.00	0.00	116.69	0.00%	200.00	0.00%
Utilities Expense	6580							
Electricity	6581	0.00	3,214.87	3,441.70	3,500.00	91.85%	6,000.00	53.58%
Gas	6582	363.84	645.86	355.65	933.31	69.20%	1,600.00	40.37%
Internet Service/Phone	6583	128.75	901.25	901.25	904.19	99.67%	1,550.00	58.15%
Water	6585	20.26	937.23	534.62	875.00	107.11%	1,500.00	62.48%
Subtotal Utilities Expense	6580	512.85	5,699.21	5,233.22	6,212.50	91.74%	10,650.00	53.51%
<i>Budgeted</i>		512.85	5,699.21	0.00	6,212.50	91.74%	10,650.00	53.51%
<i>Non-Budgeted</i>		0.00						
Subtotal Operations - General	6500	915.86	13,262.31	12,165.45	15,472.43	85.72%	23,310.00	56.90%
<i>Budgeted</i>		907.72	13,235.22	0.00	15,472.43	85.54%	23,310.00	56.78%
<i>Non-Budgeted</i>		8.14	27.09					
STEWARDSHIP	6700							
Stewardship--Fellowship	6701	0.00	0.00	75.00	583.31	0.00%	1,000.00	0.00%
Stewardship--supplies	6705	0.00	0.00	75.97	116.69	0.00%	200.00	0.00%
Subtotal Stewardship	6700	0.00	0.00	150.97	700.00	0.00%	1,200.00	0.00%
<i>Budgeted</i>		0.00	0.00	0.00	700.00	0.00%	1,200.00	0.00%

Unitarian Universalist Church of Chattanooga

Income and Expense Statement

Consolidated - January 2017

02/09/2017 04:12 PM

Page: 7

		Current Period	Year to Date	YTD Prior Year	Year to Date Budget	YTD Budget Percentage	Annual Budget	Annual Budget Percentage
<i>Non-Budgeted</i>		0.00						
Subtotal Operations	6300	1,847.32	17,325.43	16,349.38	24,659.93	70.26%	39,060.00	44.36%
<i>Budgeted</i>		1,839.18	17,298.34	0.00	24,659.93	70.15%	39,060.00	44.29%
<i>Non-Budgeted</i>		8.14	27.09					
DENOMINATIONAL EXPENSES	7000							
G.I.F.T Program	7020	2,478.80	6,198.20	7,698.00	7,438.20	83.33%	12,397.00	50.00%
TOTAL EXPENSES		18,140.41	118,859.39	116,343.57	136,829.05	86.87%	230,996.00	51.46%
<i>Budgeted</i>		17,749.51	118,449.54	0.00	136,829.05	86.57%	230,996.00	51.28%
<i>Non-Budgeted</i>		390.90	409.85					
EXCESS INCOME\EXPENSES		-\$2,493.94	\$22,979.96	\$16,810.97	-\$1,972.37	-1,165.09%	\$187.00	12,288.75%
<i>Budgeted</i>		-2,103.04	23,389.81	0.00	-1,972.37	-1,185.87%	187.00	12,507.92%
<i>Non-Budgeted</i>		-390.90	-409.85					